



Project Manager

Delphi Genetics is recruiting a “Project Manager” to manage relationship between Delphi and its partners.

Join a highly dynamic CDMO with opportunities to develop your career and contribute to the expansion of Delphi “plasmid DNA development and production” core business, for gene therapy.

Position Summary

The candidate will be part of the Customer Service department and is expected to:

- Manage the relationship with Customer from contract signature to delivery
- Be the single point of contact between Customer and Delphi
- Ability to manage several scientific projects in parallel
- Ensure efficient and accurate transmission of customer needs and project scope to Delphi Operations
- Make sure the project goals and objectives are met in a timely manner
- Write Statements of Work in conjunction with Technical Proposals and Master Services Agreements
- Support to finance department for customer invoicing
- Support sales team to write proposals and positively close negotiation with Prospects

Education and Experience

- Master Scientist, Engineer or PhD in Biology, Pharmacy or equivalent, through education and/or experience.
- The ideal candidate will have preliminary expertise in Project Management, preferably in CDMO/CRO company
- The ideal candidate will have demonstrated expertise in interacting with a multidisciplinary team, and to drive to consensus
- The ideal candidate will have demonstrated experience with dealing with high pressure timelines and deliver on time
- Good knowledge of “GMP guidelines” is a plus
- Good knowledge of “Biologics Process Development and manufacturing” is a plus



Delphi Genetics SA

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Other Skills

- Computer skills: Microsoft Office. Experience with a Project Management Software is a plus
- The candidate must be fluent in English, and very good knowledge of French. Any additional language is a plus.
- Ability to communicate, Flexible, Organized, Can-do attitude, Problem solver, Leadership.
- Writing skills
- Open to travel, occasionally
- Driving License (B)

What we offer

A highly motivating position with direct impact on Delphi growth, together with an attractive salary package.

Application

If you are interested, please send your CV and cover letter to csavels@delphigenetics.com.



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